



North & East Lubbock
Community Development Corporation
P.O. Box 3893 Lubbock, Texas 79452
Phone: (806) 747-5937 Fax: (806) 747-5934
Email: info@nelcdc.org
HUD-Approved Housing Counseling Agency#: 83903
Tax ID: 71-0961103

**Board of
Directors**

August 20, 2016

David Haynes
Chairperson

Cheryl Brock
Executive Director of Budget
P.O. Box 2000
Lubbock, TX 79457

Henry Ray Lozada
Vice Chairperson

Cosby Morton
Treasurer

Ms. Brock:

Sonny Garza
Asst. Treasurer

The following, NELCDC Quarter 1-3 consolidated report is comprised of:

Rosalind Priestley
Secretary

- **Performance Measures Report.** All Quarter 1 – Quarter 3 performance measure outcomes are described in a chart or written format.
- **Financial Reports.** The financial reports included are:
 - The NELCDC Profit & Loss (P&L) Statement (Oct. 2015 – July 13, 2016) with the Budget far right for a budget vs. actual review; and
 - The NELCDC Balance Sheet (October 2015 – July 13, 2016).

Monique Coleman
Executive Director

Sheryl Baker

Valorie Duvall

Gilbert Flores

Vernita Holmes

Subodh Patel

Robert Ramirez

Matt Stephens

Vacancy

Vacancy

Vacancy

Note: the NELCDC's FY 15-16 budget request of \$363,547 was approved by the Lubbock City Council on July 28, 2016. Half of the total budget was deposited into the NELCDC's city grant fund account on August 1. The second half of the funds will be disbursed and deposited on September 1. Since the transaction took place in the 4th quarter of this fiscal year, more details will be provided on the final quarterly report.

Please let me know if you have questions or concerns or if additional information is needed.

Regards,

Monique Coleman, MPA, MCRP
Executive Director
North & East Lubbock CDC

**Advisory
Members**

Greg Jones

David Langston

Mario Ybarra

PERFORMANCE MEASURES REPORT

Volunteer Administration Program

Goal: 8 New Ambassadors

The NELCDC's new volunteer program, which touts new ambassadors has increased the NELCDC's outreach efforts. The NELCDC gained new ambassadors over the past few months. A final count of ambassadors will be provided in the 4th and final quarterly report for this fiscal year.

Referral Partner's Program

Goal: 5 New Referral Partners

The NELCDC has sporadically hosted referral partner luncheons. However, in recent months the referral partner's program has gained a lot of attention and activity. A final outcome will be provided in the 4th and final quarterly report for this fiscal year.

Housing Counseling Program

Goal 1: Serve 40 clients/households – One-on-One Housing/Credit Counseling

Quarter	Cycle	New Clients	Quarter Total
Quarter 1	October 2015	2	8
	November 2015	2	
	December 2015	4	
Quarter 2	January 2016	2	6
	February 2016	2	
	March 2016	2	
Quarter 3	April 2016	1	2
	May 2016	0	
	June 2016	1	
Qtr. 1-3 Totals		16	

Goal 2: Serve 25 clients/households – Remote One-on-One Housing/Credit Counseling

Quarter	Cycle	New Clients	Quarter Total
Quarter 1	October 2015	2	6
	November 2015	1	
	December 2015	3	
Quarter 2	January 2016	1	8
	February 2016	4	
	March 2016	2	
Quarter 3	April 2016	2	7
	May 2016	3	
	June 2016	2	
Qtr. 1-3 Totals		21	

Goal 3: Serve 75 clients/households – Group Education/Homebuyer Workshops

The consolidated quarterly report for Quarters 1-3 (October 15 – June 16) are as follows:

Quarter	Cycle	Number of Clients Attended	Number of Client Graduates
Quarter 1	Cycle 11 (Oct. 15)	7 attended	1 graduated
	Cycle 12 (Nov. 15)	7 attended	2 graduated
	Cycle 13 (Dec. 15)	9 attended	3 graduated
Quarter 2	Cycle 1 (Jan. 16)	3 attended	3 graduated
	Cycle 2 (Feb. 16)	5 attended	4 graduated
	Cycle 3 (Mar. 16)	2 attended	2 graduated
Quarter 3	Cycle 4 (Apr. 16)	Cancelled	No outcome
	Cycle 5 (May 16)	Cancelled	No outcome
	Cycle 6 (June 16)	5 attended	1 graduated
Qtr. 1-3 Totals		41	16

Please note from December 2015 – May 2016 the Executive Director was the only counselor. This change required management to provide direct services to clients on a daily basis as well as manage the day-to-day operations for the organization. However, with new staff, performance has increased significantly. Many new changes and outcomes that have been reported lately via the NELCDC's new email marketing campaign (constant contact) has revealed bolstered program outcomes and initiatives. Additionally, an increase in social media presence, as well as new marketing strategies, materials, videos, etc. are underway. The 4th quarter report, which will document all activity through September 30, 2016 should reveal the NELCDC coming very close to if not hitting its performance measurement goals!

Adopt-a-Spot Program

Goal: 8-10 Households Impacted

The NELCDC, Habitat for Humanity and LUNA did not initiate this new program until October 2015. At that time, the NELCDC began working on four houses. To-date the following has been accomplished:

1. House 1 – New siding for the entire house, primed and painted, fascia and soffit repair, new light fixtures, new premise identification, and a new roof (provided by Community Development not the Adopt-a-Spot program). Volunteers and community outreach was led by Habitat and LUNA, while NELCDC provided all resources and project coordination in conjunction with its partners. While the Adopt-a-Spot program is a blessing and is well underway to becoming a great way to reinvest in existing housing stock, this new pilot program revealed its set of challenges. To name a few, many of the projects were planned but a more thorough inspection would have revealed some of the challenges that were discovered during the rehabilitation process. For example, the NELCDC had to work with an electrician to address wiring issues that were discovered during the new siding installation process. Furthermore, the NELCDC provided the resources to abate termites to allow for new siding to be installed. The home looks great and is better insulated according to the homeowner. Nonetheless, more strategic planning will alleviate these types of unforeseen problems in the future.
2. House 2 – A new back door, new garage door, new front porch posts, fascia and soffit repair, and scraping, priming, and painting occurred.
3. House 3 – Repairs are still underway. Contractors have been consulted because a new window at the rear of the home was not slated but is desperately needed for this home. A portion of the carport must be rebuilt, and the fascia and soffit in various areas needs to be repaired. The supplies are available. However, finding qualified volunteers has been the obstacle. The NELCDC, Habitat, and LUNA continue to pursue partnerships to overcome the skilled-labor deficiency in this program. New developments will be reported in the 4th quarter report.
4. House 4 – Six (6) of nine (9) windows were installed. Priming and painting was also requested and will be provided following window installation.
5. House 5 – Work on this home has not begun but the windows have been purchased and are stored. These windows will likely be installed in the next two weeks. Outcomes will be reported in the 4th quarterly report.

Please refer to the financial report to identify funds spent for Adopt-a-Spot. More details will be provided in the final quarterly report.

Other Projects and Initiatives (Performance Measures)

Resource Development – Goal – 6 Grants; 1 Gift Acceptance Policy

The Executive Director submitted or is planning to submit the following grant applications:

Grant Submitted	Awarded	Amount
HUD-Choice Neighborhoods Planning Grant	No	\$0
HUD-Housing Counseling Grant	No	\$0
Scharbauer Foundation Grant	No	\$0
Wells Fargo Charitable Foundation Grant	No	\$0
BBVA Compass Charitable Foundation Grant	<i>Pending</i>	<i>\$25,000</i>
CDBG Foreclosure and Demolition Grant	No	\$0
CDBG Public-Private Partnership Infrastructure Grant	Yes	\$108,500
LEDA Grant (connected with Public Private Partnership)	Yes	\$69,651
Chapter 380 Economic Devt. Grant–City of Lubbock	Yes	\$363,547

Note: The NELCDC is pursuing grants with other entities. There are two grants that are pending and will be submitted prior to the end of the fiscal year (September 30, 2016).

Please also note the CDBG and LEDA funds provided for the development of infrastructure in the public right-of-way are not operating funds for the NELCDC.

The NELCDC also has approximately \$200,000 (of HUD or federal funds) in trust for new home construction. These funds were awarded in June 2015. The NELCDC has until September 2017 to spend the funds. The 4th quarter report will discuss the construction process underway to expend these funds prior to the contractual expiration date. There are \$10,000 in operating funds that are available for the NELCDC upon the start of home construction with these federal funds.

Fundraising – Goal: 1 Event

The North & East Lubbock CDC successfully held its 11th annual Community Champion Awards Luncheon where community pioneers were honored for their service to the community. The luncheon raised \$25,840 for the North & East Lubbock CDC.

The NELCDC also held a fundraiser on Thursday, June 30 at Aspen Creek Grill. The event raised \$150 for the NELCDC. *NELCDC used those funds as well as other discretionary funds to purchase \$500 worth of back-packs and school supplies, which were provided at two separate back-to-school functions in August 2016. More details to come in the 4th quarter report.*

Regis Park Development Project

NELCDC is a partner in the public-private partnership that is working to establish a mixed-use development at the northeast corner of MLK and Kent. As the community development corporation for north and east Lubbock, the NELCDC felt it prudent to assist in the facilitation of this endeavor. As one of a few partners, the NELCDC hosted a community meeting for city officials, homeowners, and stakeholders in January 2016. The NELCDC also requested 50% of the funds needed to extend a sewer line to help make this project possible. The awarded funds will be spent on the sewer line construction that will take place in public right-of-way, which is a benefit for all surrounding property owners; the grant funds for this infrastructure project will not be spent on private property. Reference the grant chart above – CDBG public-private partnership grant to identify funding referenced herein.

King's Dominion

No homes have been constructed thus far in the FY 15-16 fiscal year. However, the NELCDC has established a real estate sales contract for seven (7) lots in the King's Dominion subdivision. Hopefully before the end of this fiscal year, the transaction will be complete.

Additionally, the bidding process has begun for the NELCDC's next single-family construction project. Plans to start construction will be provided once the a contractor is awarded the bid for the housing development project.

The NELCDC facilitated a community cleanup in King's Dominion on June 24, 2016. More maintenance information will be provided in the 4th quarter report.

FINANCIAL REPORTS